

Registration Form

Early Registration Deadline: Saturday, May 5, 2012



World Congress of NGOs

The Role of NGOs in Times of Global Crises

July 5-8, 2012 Nairobi, Kenya

PLEASE PRINT CLEARLY

Name _____
Title (Mr., Ms., Dr., etc.) First (Given) Middle Last (Family)

Name as preferred on conference badge _____

Organization _____ Position _____

Mailing Address _____

City _____ State/Province _____ Zip/Postal Code _____

Country _____ Business Phone _____ Fax _____

Email _____ Other phone _____

Are you attending as a voting representative of a WANGO Organization Member? Yes No

Registration Fees

Registration fees include registration for the various Congress functions, all conference meals (including Awards Banquet), and rooms as specified. The "off-site" option does not provide lodging. Registration for a hotel package is based on double accommodations; add additional fees for single rooms. Spouses package includes lodging only.

Early Registration (Through May 5)	Conference Package			Off-site (no lodging)
	3-night package	4-night package	5-night package	
<input type="checkbox"/> WANGO Member	\$ 495 ____	\$ 595 ____	\$ 695 ____	\$ 450 ____
<input type="checkbox"/> Non-member	\$ 595 ____	\$ 695 ____	\$ 795 ____	\$ 550 ____
<input type="checkbox"/> Spouse (room only) Name: _____	\$ 165 ____	\$ 220 ____	\$ 275 ____	

Regular Registration (After May 5)

<input type="checkbox"/> WANGO Member	\$ 620 ____	\$ 720 ____	\$ 820 ____	\$ 550 ____
<input type="checkbox"/> Non-member	\$ 720 ____	\$ 820 ____	\$ 920 ____	\$ 650 ____
<input type="checkbox"/> Spouse (room only) Name: _____	\$ 165 ____	\$ 220 ____	\$ 275 ____	

Room Upgrade

- Single Room – Add \$55 per night (add \$165 for 3-night package, \$220 for 4-night package; \$275 for 5-nights)

Registration Total: _____

Accommodations & Meals

Meeting Package

3-day package: The nights for which the participant will receive hotel reservations will be for the nights of: Thursday, July 5; Friday, July 6; and Saturday, July 7; with checkout on Sunday, July 8, 2012.

4-day package: Two option for the nights for which the participant will receive hotel reservations:

Option 1: Wednesday, July 4 through the night of Saturday, July 7, with check out on Sunday, July 8.

Option 2: Thursday, July 5 through the night of Sunday, July 8, with check out on Monday, July 9.

5-day package: The nights for which the participant will receive hotel reservations will be for the nights of Wednesday, July 4 through the night of Sunday, July 8, with checkout on Monday, July 9.

Off-site: No lodging

Note: Those who do not register for a single room or register with a spouse will be placed in a double room and paired with another conferee by the site staff, although you may request a specific roommate. You must specify your roommate by June 5. Otherwise, a roommate will be assigned. A roommate pairing service is provided on the Congress website at <http://www.wango.org/2012/roommate>. Both parties must specify each other as their roommate for a particular roommate to be assigned.

Meals

Special dietary requirements: _____

Payment

TOTAL FEES ENCLOSED \$ _____

Method of Payment: Credit Cards (VISA, MasterCard, American Express), Checks, Bank Wires, Money Orders, and Western Union, payable in \$US currency, will be the only accepted forms of payment for Pre-Registration. Please send check or money order for the full amount, payable to WANGO, 200 White Plains Road, Suite 220, Tarrytown, NY 10591 USA or Fax to 570-842-5415 with the credit card information below filled in. Please email congress@wango.org for detailed instructions on sending fees via bank wire and Western Union.

VISA MasterCard American Express

Credit Card #

Expiration Date

Cardholder Name

Signature

Cardholder Billing Address

Cancellation and Refunds: To receive a full refund of the registration fee, minus a \$75 cancellation fee, written requests must be received by the WANGO office no later than 40 days prior to the first day of the Congress. Requests for refunds WANGO receives within 40 days of the start of the Congress, but more than 3 weeks before the start of the Congress, will be subject to a 50% refund of the appropriate registration fee. No refunds will be given after June 13. There will be no fee reduction, credits, or refunds for no-shows, late arrivals, early departures, or unused upgrades. This policy applies also in cases where visas are not granted.

Important Note: Registration forms and full payment must be sent together. The Conference Secretariat will not process registrations that have incomplete information or are missing payments. *Space is limited, please register early.*

World Congress of NGOs

Please return form to: WANGO International Headquarters 200 White Plains Road, First Floor Tarrytown, NY 10591
Tel: 914-631-8990 ♦ Fax: 570-842-5415 ♦ Email: congress@wango.org ♦ Website: <http://www.wango.org/congress>